

**Lake Isabella Property Owners Association  
Board of Directors Meeting  
1096 Queens Way, Lake Isabella, MI 48893  
Secretary Report December 13, 2017**

**Meeting called to order: 7:02 pm**

**Roll Call:**

**Note -P = Present -E = Excused -N = No Show**

John Dauffenbach	District 1 (2018)-P	Alain Shannon	District 6 (2018) -P	VPresident
Norman Burmeister	District 2 (2019)-P	Bill Keelean	District 7 (2020)-P	
Larry Russell	District 3 (2019)-P	President John Gilbert	District 8 (2019)-P	Secretary
Colleen Ahlstrom	District 4 (2020)-P	Treasurer Dave King	District 9 (2018)-P	
Fernando Terreros	District 5 (2020)-P			

**Agenda Approval/Changes:** Motion to accept the Agenda was made by Norman Burmeister, 2nd by Alain Shannon. Motion passed.

**Consent Agenda:**

Secretary's Report: Motion to accept the November 2017 Secretary Report was made by Dave King, 2nd by Bill Keelean. Motion passed

Treasurer's Report: Motion to accept the November 2017 Secretary Report was made by John Dauffenbach 2nd by Norman Burmeister. Motion passed

**Village Report:** No Report

**LIPOA Operations Manager Report:** Written Report submitted by George King

**Sub-Committee Reports:**

ACC: No Report.

Lakes/River: Discussed AVAS report

Parks: No report

**Member Comments:** No comments

**Old Business:** Reviewed Employee Handbook. Larry Russell will get with Gayleen Eberhart on changes.

1. Page 6 and page 11 have conflicting statements. On page 11, remove the sentences in section 5.02 "This period may be extended in individual cases, but under no circumstance will the period be longer than twelve months. Employees shall be notified in writing of extension of probation."
2. Page 17 Bill Keelean asked a question about personal / sick time. No changes required. Page 16 bottom paragraph has an extra S that needs to be removed.
3. Page 25 add "with Pay" for 5 days, three days, two days, one day.

**New Business:**No new business at this time

**Member Comments:** No Comments

**Adjourned at 8:11pm:** Minutes submitted by John Gilbert